

Arkansas State Board of Embalmers and Funeral Directors
Teleconference Board Meeting

MINUTES

Tuesday, March 8, 2016

101 East Capitol Avenue

Tobacco Settlement Conference Room

Little Rock, AR

1:04 – 1:16 p.m.

Chairman James Terry Woodard called the teleconference meeting to order. Members present were: Vice Chairman Bobby Thurman, Patricia Roberts, John Wilkerson, and Sylvester Smith. Members absent were: Ben Brazzel. Staff that were present: Amy Goode, Executive Secretary, Julie Chavis, Board Counsel - Assistant Attorney General, and Inspector, Tammy Leakey.

1. **Call to Order-** Executive Secretary called roll for Chairman Woodard.

2. **Agenda Adoption**

Motion made by Burns to adopt the agenda as delivered, seconded by Roberts, all in favor. Motion carried.

3. **New Business discussion – New Funeral Establishment**

- a. ***Vilonia Funeral Home – 1134 Main Street, Vilonia, AR – Inspected 2/18//2016 by Board Inspector Tammy Leakey. Manager of record is Joel Michael Matos and owner is Matos Service Companies, Inc. Embalming and cremation will be provided by Arkansas Central Mortuary and Cremation Service.*** Motion made by Smith to approve Vilonia Funeral Home as a Type A Funeral Establishment, seconded by Wilkerson, all in favor. Motion carried.

4. **Meeting dates:**

- a. ***March 17, 2016 – 9 am***
 - b. ***May 12, 2016 - Regular meeting – 9 am***
 - c. ***May 12, 2016 – Annual meeting – 1 pm***
 - d. ***July 21, 2016 – 9 am***
 - e. ***September 15, 2016 – 9 am***
 - f. ***November 10, 2016 – 9 am***

5. **Adjournment** - Motion made by Burns to adjournment at approximately 1:16pm, seconded by Roberts, all in favor. Motion carried.